

Illinois Park and Recreation Association

Board of Directors Roles, Responsibilities and Priorities

Board members have a legal fiduciary responsibility to abide by the duty of care, duty of loyalty, and duty of obedience to the organization. It is your priority to put the association's interests above your own and to set an example of civil discourse and ethical conduct for your community. The most effective board members are those who step up to get the job done.

Duty of Obedience: "Forbids acts outside the scope of corporate powers. The governing board of the organization must comply with state and federal law, and conform to the organization's charter, articles of incorporation and bylaws." (Bob Harris, CAE)

Duty of Care: "Requires directors and officers to be diligent and prudent in managing the organization's affairs. The individuals charged with governing must handle the organizational duties with such care as an ordinary prudent person would use under similar circumstances." (Bob Harris, CAE)

Duty of Loyalty: "Dictates that officers and directors must act in good faith and must not allow their personal interests to prevail over the interests of the organization." (Bob Harris, CAE)

Board members have other responsibilities to IPRA as well:

- Approve the mission statement, vision statement, and values for IPRA,
- Hire, evaluate and terminate Executive Director,
- Evaluates Executive Director's performance in achieving the mission, vision, and values,
- Establish, approve, and amend, as necessary, by-laws and policies,
- Develop, implement, and monitor IPRA's strategic plan,
- Support IPRA information to members/ be a positive ambassador,
- Promote, support, and attend IPRA activities,
- Immediately report major concerns to Chair of the Board,
- Support the organization's (and Foundation's) fundraising efforts,
- Represent the mission/lead by example, by being an engaged volunteer,
- Partner with the staff,
- Provide/protect resources for the organization to meet our goals,
- Disclose conflicts of interest,
- Respect confidentiality,
- Avoid antitrust violations,
- Develop new leaders for IPRA,
- Approve annual budget and membership dues,

- Approve monthly financial reports,
- Approve the selection of auditor,
- Review and accepts the annual audit,
- Approve all contracts in excess of \$10K or one-year.